



**CENTRAL BOARD OF SECONDARY EDUCATION
REGIONAL OFFICE, DELHI**

An Autonomous Organisation under the Union Ministry of Human Resource Development (Govt. of India)
PS, 1-2, Institutional Area, I.P.Extn. Patparganj, Delhi-110092

File No. : CBSE/ROD/Maint/2013/

Dated: 08/11/13

**Sub: - Grinding Polishing Kota Stone and Cleaning of Redstone at Regional office,
Delhi.**

Sir,

The CBSE intends to invite tender for Grinding Polishing Kota Stone and Cleaning of Redstone at Regional office, Patparganj, I.P Extn. Delhi estimate cost Rs. 82,720/- through specialized & experienced agencies. Rates are to be quoted on the prescribed format annexed herewith. The agencies willing to submit tenders are advised to visit the site so that exact quantum of work is assessed. The tender complete in all respect along with an EMD of Rs. 2000/- payable in favour of The Secretary, CBSE, Delhi must be submitted latest by 18.11.2013 up to 2:00 p.m. and dropped in the tender-box placed at Ground Floor near Reception Counter, CBSE Regional office building, Delhi-92.

Incomplete and conditional tenders shall be summarily rejected. The CBSE reserves the right to reject any or all the tenders without assigning any reason thereof.

Yours faithfully

**(R. K. Raj)
Assistant Engineer (ESTATE)**

Terms & Conditions

1. The work shall be executed as per the approved specifications and CPWD norms.
2. The work is time bound; hence time is the essence of the contract.
3. The work is to be completed within one month from 5th day of award of work.
4. All the materials shall be got approved from the Engineer In-charge before execution of work.
5. No T & P shall be provided by the Board.
6. Scaffolding wherever required shall be arranged by the Contractor.
7. The work shall be executed under the strict supervision of the Engineer In-charge.
8. The measurements shall be recorded jointly with contractor.
9. Potable water shall only be used, in no case ground water shall be used.
10. Half % each for water and electricity will be deducted from the bill.
11. In case of delay, a penalty @ 1% per week shall be levied subject to a max of 5% of contract amount.
12. In case of poor workmanship, the Board shall have the right to rescind the contract and get the work executed through any other agency at the risk & cost of the defaulting contractor.
13. In case the work is kept suspended without any valid reason, the Board shall be free to get the remaining work executed through any other agency.
14. The contractor shall be required to provide adequate safety for its workers and the Board shall not be accountable to any kind of injury/ accident at site.
15. 10% amount shall be retained as security for a period of 6 months as defect liability. In case no defect is observed the same shall be released.
16. The contractor shall take all safety precautions for his workers and shall be sole responsible for any mishap.
17. The scheduled quantities of items could be decrease or increase at any limit.

Accepted by me

Signature

Prop. /Manager

Seal of the agency

Tel. No.

Mob. No.

**CENTRAL BOARD OF SECONDARY EDUCATION,
I.P. Extn. Patparganj, Delhi – 110092
TECHNICAL PARAMETER**

**Last Date for submission: 18.11.2013
Up to 2.00. P.M.**

**Name of work: Grinding Polishing Kota Stone and Cleaning of Redstone at
Regional office, Delhi.**

1. Credentials of tenderer

1.1 Name of the Agency: _____

1.2 Office Address and Tel. Nos. _____

1.3 Licence No. & Registration details
(With documentary evidence) _____

1.4 P.F. A/c No.
(With documentary evidence) _____

1.5 PAN No.
(With documentary evidence) _____

1.6 Service Tax Regd. Certificate:
(Supported with documentary evidence) _____

2. Annual turnover for last three years
(Supported with documentary evidence) _____

3. Experience (last three years) _____

3.1 Contract details fulfilling eligibility criteria

S.No.	Year	Name of the Organization	Cost of the work (Executed)	Officer Concd. in the Organization with T.No.	Period From To

3.2. Present assignment in hand complying tender parameters: particularly in multi-storied bldgs. (Supported with documentary evidence)

(i)

(ii)

(iii)

3.3 Manpower details in terms of supervisors, & staff

3.4 Earnest Money Deposit (EMD)

- i) The Govt. Departments, Public Sector Units, Small Scale Industrial (SSI) Units (only permanently registered) & agencies registered with NSIC etc., are exempted from submitting EMD.
- ii) SSI Units and agencies requesting for exemption from submission of EMD shall submit a copy of their Registration Certificate.
- iii) Only such SSI Units and agencies registered for the same trade/Item for which the tender is relevant shall be exempted from submission of EMD.
- iv) EMDs of unsuccessful tenders shall be refunded after reasonable time without interest.
- v) The tenders without EMD or partial EMD shall be summarily rejected.
- vi) Earnest money to successful tenderers shall be returned after submitting the Initial Security Deposit (ISD) @ 10% of contract value in form as prescribed under General Financial Rules, 2005. No interest will accrue on such deposit.

4. Particulars of D.D. as earnest money:

Amount Rs. : **2,000/-**

D.D/B.D Nos. : _____

Issuing Bank with Date of Issue : _____

5. Copy of the documents at Serial Nos.1.3 to 3.5 be attached.

Declaration: All terms and conditions as mentioned in the tender are acceptable to me/us.

(Signature of the Tenderer)
With complete address and seal

Tel. No.: _____

Mobile No.: _____

Place: _____

Date : _____

SCHEDULE OF WORK

**Name of work: Grinding Polishing Kota Stone and Cleaning of Redstone at
Regional office, Delhi.**

Sr. No.	Description of Item	Unit	Qty.	Rate	Amount
1.	Cleaning the sand stone surface and removing dirt, dust, bird dropping, grease, oil, algae, fungus, monkey beats, vegetable growth etc., including providing, applying and washing the surface with liquid Ammonia Chemical of 5% solution and other chemical cleaning agent as approved by Archaeological Survey of India/ Engineer-incharge, of approved brand and manufacturer, with the help of required scrubbers and also cleaning with machine operated water jet mixed with desired quantity of fine silica where ever required, without causing any scratching/ damage to the stone surface and finally washing the surface with clean water with the help of pressure jet machine, complete in all respect, including taking all precautions to safeguard ventilators, windows, doors etc. by suitable covering so as to avoid any damage to the building/ structure, all as per direction of Engineer-in-charge (The rate is inclusive of all materials & labours involved except scaffolding).	Sqm	393.00		
2.	Grinding and polishing of Kota Stone & Marble in flooring, stairs risers and thread all complete	Sqm	563.52		

Total Amount is Rs. _____

Rates in figure: _____

In words: _____

Accepted by me

Signature

Prop/Manager

Seal of the agency

Tel. No.:

Mob No.: